

## Registration for new customers:

# HOW TO ACCESS THE TOLL COLLECT CUSTOMER PORTAL

You will be registered as a new Toll Collect customer and, at the same time, will receive access to our customer portal.

1.

www.toll-collect.de

2.

**Confirm e-mail address**

Your e-mail address \*

Repeat e-mail address \*

If you cannot read the security code, please click here.

Please enter the security code here: \*

\*mandatory fields

Cancel 3 Register

# 3.

An e-mail will now be sent to the e-mail address you entered.



Follow the link in the e-mail.

**Welcome to Toll Collect**

What you need to do next:

1. Confirm e-mail address ✓
2. **Complete account data and contract info**  
Please provide all necessary information required to set up your web account in the portal and to register as a customer with Toll Collect.
3. Your registration details have been successfully submitted to Toll Collect.

# 4.

Please think of a login name and password and enter them. Then please fill out all other fields on this page.

The screenshot shows the 'TOLL COLLECT' registration portal. The 'Account data' section includes fields for 'Login name \*', 'Password \*', and 'Repeat password \*'. The 'Company information' section includes fields for 'Country \*', 'Legal form \*', 'Company name \*', 'Combined company name', 'Register court', 'Register number', and 'VAT Registration Number (\*)'. There are also sections for 'Address details', 'Contact data', and 'Contact'.

1



## Account data

Login name \*

The login name must have at least 6 characters and may only consist of Latin **lower-case letters** and numbers.

Password \*

The password must be at least 8 characters long and consist of a combination of 3 types of characters (upper case, lower case, numbers, special characters).

Repeat password \*

## Company information

Country \*

Legal form \*

Company name \*

Combined company name

The combined company name consists of the selected legal form and the company name.

Register court

Register number

VAT Registration Number (\*)

Required field for European countries. For Germany, the VAT Registration Number or tax number must be entered.

Toll statement dispatch method

- By e-mail notification i
- By post

Itemised journey dispatch method

- By e-mail notification i
- By post
- No itemised journey list

Internet log-on

- Please mark this box if you do wish to make use of Internet log-on.

\* mandatory fields, (\*) mandatory fields

Cancel

2

Check data



5.

Check your details!



The screenshot shows the 'Registering with Toll Collect' page. The left sidebar contains navigation tabs: 'All about the toll', 'Company', 'Prices', 'Careers', and 'Services'. The main content area is divided into sections: 'Account data' (Login name: muster101, Password: \*\*\*\*\*), 'Company information' (Country: United Kingdom, Legal form: Foreign legal form, Company name: Miller Ltd., Combined company name: Miller Ltd., Register court: London, Register number: 1234567, VAT Registration Number: GB1234567, Tax number: -), 'Address details', 'Contact data', 'Contact', 'Contact options', and 'Informed consent form'. The 'Informed consent form' section has three checked checkboxes: 'I confirm that my entry is correct. \*', 'I hereby acknowledge General Terms, participation conditions and data protection \*', and 'Dispatch of information'. At the bottom of the consent form are 'Back' and 'Cancel' buttons, and a green 'Send registration request' button.

### Account data

Login name **muster101**  
Password **\*\*\*\*\***

### Company information

Country **United Kingdom**  
Legal form **Foreign legal form**  
Company name **Miller Ltd.**  
Combined company name **Miller Ltd.**  
Register court **London**  
Register number **1234567**  
VAT Registration Number **GB1234567**  
Tax number **-**

### Informed consent form

- I confirm that my entry is correct. \*
- I hereby acknowledge [General Terms, participation conditions and data protection](#) \*
- Dispatch of information

\* mandatory fields

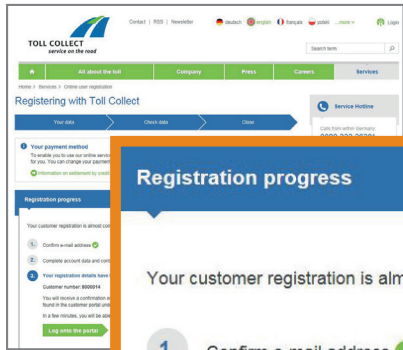
Back

Cancel

2

Send registration request





## Registration progress

Your customer registration is almost complete.

1. Confirm e-mail address ✓
2. Complete account data and contract info ✓
3. Your registration details have been successfully submitted to Toll Collect.

Customer number: 8000014

You will receive a confirmation email shortly at: master@tolcollect.de. Your completed registration form can be found in the customer portal under: "Notifications".

In a few minutes you will be able to use the online services in the customer portal, e.g. register your vehicles.

[Log onto the portal](#)



You are now registered as a new Toll Collect customer and soon you will receive access to our customer portal. Please wait for the confirmation e-mail and then log into the customer portal by clicking on the link.